

THE RELIGIOUS SOCIETY OF FRIENDS (QUAKERS) – CANADIAN YEARLY MEETING
STATISTICAL REPORT FOR MONTHLY MEETINGS FOR THE YEAR ENDING
31 DECEMBER 2019

- 1 In your package is a copy of the CYM 2018 Statistical Report as it pertains to your meeting. That will give you the specific figures to complete LINE 1 of this form, and you can use LINE 2 to correct the 2018 total of members if necessary, so that the number in LINE 3 of the 2019 form (total members as of 1 January 2019) is accurate.
- 2 It will be helpful to keep a list of the names included for each question, so that you can track which persons you include in the various categories. Your meeting may have a Directory or mailing list to help with this. This tracking will make it easier to provide consistent information about your Meeting from one year to the next.
- 3 This report is all about numerical statistics. Names are not needed. Please see “Reporting Vital Statistics” (on p. 6) for details about reporting births, marriages, and deaths directly to the CYM office.
- 4 Please use specific numbers rather than ranges (23, not 20–25).
- 5 All numbers (except those in LINES 1 and 2) relate to the 2019 calendar year.
- 6 Pages 1- 3 of this package are to be submitted. Include Page 4 if you have additional comments.
- 7 For basic information about membership, please consult *CYM Organization and Procedure*, “Chapter 3: Membership.” A digital copy is included in this 2019 Statistics Package. Please see “Helpful Hints” (pp. 5–6 of this form) for additional guidelines and interpretations.

SUBMITTING THE COMPLETED 2019 FORM

*Please e-mail the completed form to statistical-secretary@quaker.ca
or mail it to **Virginia Dawson, 15 Parkview Hill Crescent, Toronto ON M4B 1P4***

Name of the Monthly Meeting: _____ Toronto _____

Name of the Friend completing this form: **Anne Christie/Christine Chattin**

Date: **24 February 2020**

To whom should next year’s Statistical package be sent?

The Meeting Clerk listed in the *CYM Directory* yes AND another Friend in your Meeting:

Name: Secretary/Assistant Treasurer _____ *Email address: tmmfinances@web.net* _____

Mailing address: _____

We realize that contact details may change during the year. If the email addressed to the Friend listed above bounces or the envelope is returned, the package will be sent to the Clerk of your Meeting.

SECTION A: MEMBERS

For LINES 1 through 7, include members from all parts of your Meeting: the main body of the Meeting (all adults listed as members) as well as in Worship Groups, Allowed Meetings, or Preparative Meetings under your Meeting's care. Also include children listed as members, regardless of terminology used.

LINE 1	Total Reported Members as of 31 December 2018 <i>(total from your 2018 Statistics Report)</i>	<u> 111 </u>
LINE 2	Corrections (if applicable) to the number in LINE 1	<i>plus</i> _____ <i>minus</i> _____
LINE 3	Net Total of Members as of 1 January 2019	<u> 111 </u>
LINE 4	Additions to your membership during 2019	
A	children by birth/adoption or by parental application:	<u> 0 </u>
B	adults by request (new members):	<u> 1 </u>
C	adults by transfer from other Monthly Meetings:	<u> 1 </u>
LINE 5	Losses from your membership during 2019:	
A	by death:	<u> 2 </u>
B	by resignation:	<u> 0 </u>
C	by removal:	<u> 0 </u>
D	by transfer to other Monthly Meetings:	<u> 0 </u>
LINE 6	Total of Members as of 31 December 2019 <i>(Totals of LINE 3, plus LINE 4, minus LINE 5)</i>	<u> 111 </u>
LINE 7	Age and Involvement of Members of your Meeting <i>(Total in bottom right box must match total in LINE 6)</i>	_____

Type	Age range	Involved	Not Involved	Totals
Young Friends	birth to 18 years	4	0	4
Young Adult Friends	19 to 35 years	7	10	17
Adult Friends	36 to 59 years	18	9	27
Senior Friends	60+ years	58	5	63
Totals		87	24	111

LINE 8 Number of Members of other Meetings active in your Meeting: 11

SECTION B: ATTENDERS

LINE 9 Total Attenders in your Monthly Meeting during 2019 _____

Age breakdown for Attenders	
birth to 18 years	4
19 to 35 years	8
36 to 59 years	29
60+ years	31

SECTION C: MARRIAGES

LINE 10 Number of marriages conducted under the care of your Meeting 0

SECTION D: AVERAGE ATTENDANCES AT WORSHIP

Attendance includes everyone at Meeting for Worship, regardless of age or membership status. Fill out the first part (LINES 11–16A for the main body of your Meeting. If your Meeting has Worship Groups, Allowed Meetings, or Preparative Meetings, under its care, complete a separate part (B,C, D) for each group. For those meetings with several Worship Groups, please use extra copies of this page.

LINE 11A Monthly Meeting: Toronto
LINE 12A Name of Group: Sunday Meeting for Worship
LINE 13A Type of group: x Main body of the Monthly Meeting
LINE 14A Average attendance at Meeting for Worship 48
LINE 15A Average number of children attending First Day School 3
LINE 16A Average frequency of Worship (weekly, monthly, etc.) weekly

LINE 11B Monthly Meeting: Toronto
LINE 12B Name of Group: Midweek Meeting for Worship
LINE 13B Type of group: main body of the Monthly Meeting
LINE 14B Average attendance at Meeting for Worship 7
LINE 15B Average number of children attending First Day School 0
LINE 16B Average frequency of Worship (weekly, monthly, etc.) weekly

LINE 11C Monthly Meeting: Toronto
LINE 12C Name of Group: Early Meeting for Worship
LINE 13C Type of group: main body of the Monthly Meeting
LINE 14C Average attendance at Meeting for Worship 2
LINE 15C Average number of children attending First Day School 0
LINE 16C Average frequency of Worship (weekly, monthly, etc.) monthly

LINE 11D Monthly Meeting: Toronto
LINE 12D Name of Group: West End Worship Group
LINE 13D Type of group: Worship Group
LINE 14D Average attendance at Meeting for Worship 11
LINE 15D Average number of children attending First Day School 0
LINE 16D Average frequency of Worship (weekly, monthly, etc.) monthly

LINE 11E Monthly Meeting: Toronto
LINE 12E Name of Group: Downtown Worship Group
LINE 13E Type of group: Worship Group
LINE 14E Average attendance at Meeting for Worship 3
LINE 15E Average number of children attending First Day School 0
LINE 16E Average frequency of Worship (weekly, monthly, etc.) monthly

SECTION E: ADDITIONAL NOTES

Please use this space to provide clarification or supplementary details.

THANK YOU FOR YOUR PATIENCE, FRIEND

SECTION F: HELPFUL HINTS

LINE 4 – Additions to Membership during 2019

Category	Count	Do Not Count
Children	Children who were <u>officially</u> added to the Meeting's membership list in 2019 (see <i>O&P</i> 3.4).	Children whose member parents have not applied for membership status on their behalf. Children born to Attenders (count for LINE 9)
Adults by Request	Adults whose applications for membership were approved by Monthly Meeting in 2019	Adults whose membership applications were approved prior to 2019 (corrections to 2018 figures go in LINE 2).
Adults by Transfer	Adult members who <u>officially</u> transferred membership to your Monthly Meeting in 2019	Adult members of other Meetings who are sojourning in your Meeting (count these sojourning members in LINE 8).

LINE 5 – Losses from Membership during 2019

Category	Count	Do Not Count
Death	Deaths of members as recorded by Monthly Meeting in 2019	Attenders Members of other Monthly Meetings
Resignation	Adults whose resignation from membership was recorded in 2019	Adults who have left but have not resigned from membership (count them in LINE 7)
Removal	Adults whose membership was laid down by Monthly Meeting and recorded in a minute in 2019	Adult members of other Meetings, who are sojourning (count them in line 8)
Transfer	Adult members who <u>officially</u> transferred their membership to another Monthly Meeting	Members who have left the Meeting but have not requested a membership transfer (count them in LINE 6 and LINE 7)

LINES 1 TO 8 – Counting Adults and Children

Section A of this report involves numbers relating to adults and children who are members of the Religious Society of Friends.

Information regarding members and membership is found in “Chapter 3: Membership” of the *Canadian Yearly Meeting Organization and Procedure (O&P)*.

Because *O&P* is updated when there is a change in Yearly Meeting practices, the 2012 print edition is not up to date. The digital version, available on the CYM website (quaker.ca) is up to date as of 2016, and there have been no changes regarding membership since then. Distributed with your 2019 Statistical Report package is a digital copy of “Chapter 3: Membership”

Acquisition of Membership (see O&P 3.3)

There are three ways of acquiring membership in the Society of Friends:

- by right of birth
- by admission on the application of parents
- by admission on personal application

Children as Members (see O&P 3.4)

If both parents are members at the time that the child is born, their children are enrolled as members by right of birth in the Monthly Meeting to which the parents belong.

If a Monthly Meeting requires, or if the parents prefer, children can be registered on a temporary list of members. Monthly Meetings use various terms such as Junior member or Associate member) that imply a temporary status.

Children whose parents have been admitted to membership after the birth of their child can be registered on either the temporary list or on the ordinary list at the request of the parents and at the discretion of the Monthly Meeting.

Children enrolled on the ordinary list of members may confirm their membership if they wish to do so when they reach maturity. Those enrolled on the temporary list should ask the Monthly Meeting for a transfer to the ordinary list upon reaching maturity.

Young persons whose names are on the temporary list of members are in full and active membership in the Society. The “temporary” designation is confined to the Monthly Meeting record and need not be used in statistical or other references concerning such members. You should count these children as full members in Lines 1–8. [*When a Young Friend has not made a decision regarding membership upon maturity, Ministry and Counsel should be consulted*]

Guidelines for Statistical Purposes

- Any references to births also apply to adoptions.
- A child born to parents who both attend the Meeting – with only one parent in membership – can be placed on the Meeting’s temporary membership at the request of both parents.
- If the family transfers to a new Monthly Meeting, the membership status of the child transfers to the new Meeting.
- A child who attends the Meeting accompanied by only one parent – with the other parent uninvolved in the Meeting – should be considered an Attender.
- A child whose parents are members of another Monthly Meeting should be recorded as a member of the other Meeting. The parents and the child should be counted in LINE 8.

LINE 7 – Age and Involvement of Members

There is no single correct answer here. Each Meeting should define “involvement” to suit their specific circumstances. The key – for statistical purposes – is consistent use of this definition.

Take care not to overlook Friends who, through circumstance or incapacitation, are unable to be physically active in the Meeting. Friends who are involved could be described as *interested and motivated*. They might:

- make financial contributions
- attend Meeting for Worship and/or other Meeting activities
- connect with the Meeting through attendance at regional or CYM gatherings
- contribute in some way to the life of the Meeting

Please choose the age category that matches the estimated *biological age* of a Friend, rather than the category that a Friend may identify with. (For example, count 45-year-olds as adults, even though they may identify as Young Adult Friends.)

Make sure that the total in the bottom right-hand box of the chart is equal the total in LINE 6 (total members as of 31 December 2019).

LINE 9 – Attenders

Attenders are individuals who are not recorded as members in the Religious Society of Friends, but are affiliated in practice with the Meeting. They might be described as *active non-members*.

[M&C might help to determine what level of activity is required/involved for these Friends if needed]

Enquirers are individuals who are “trying out” the Meeting but are not committed to regular involvement.

LINES 11 TO 16 – Average Attendances

The intention here is to capture a statistical picture of attendance at Meetings for Worship and First Day Schools across Canada. Age and membership status of worshippers are not addressed.

There are many Worship Groups (or Preparative or Allowed Meetings) in Canadian Yearly Meeting. *Those Meetings with more than 3 “satellite” groups are asked to use a second page 3 to submit.*

While some of these groups are a distance away, others are quite close (perhaps even in the same city as their main Meetings. Thus, a Friend who regularly attends a Worship Group as well as the main Meeting for Worship may be counted twice. This might be seen as a statistical inaccuracy. However, the average attendance figures have no impact on the totals given in LINES 1–8.

LINE 14 – Attendance at Meeting for Worship

- Include all children who usually attend the adult Meeting for Worship in the count.
- For a group that meets for half the year, record the average attendance when the group is in session (rather than dividing the attendance figure in half).

- For a group that meets year-round, count seasonal attenders according to the proportion of the time they were present. For example, count an individual who attended only three months of the year as one-quarter (.25 person-attendance).
- For a group that has a seasonal increase/decrease in attendance from summer to winter, record the overall average of both seasons. For example, if the winter attendance is 6 and the summer attendance is 12, record the attendance as 9.

LINE 15 – Children at First Day School

- Count all children who attend First Day School or any other children’s program in your meeting regardless of membership status.
- Do not count children who normally attend the adult Meeting for Worship.

LINE 16 – Average Frequency of Worship

For a group that does not meet year-round, choose the category (weekly, bi-monthly, monthly, etc.) that applies while the group is in session.

Reporting Vital Statistics: Births, Marriages and Deaths

The CYM Office prepares a completely separate report on Vital Statistics. This report is compiled from information sent from Monthly Meetings throughout the year and includes all relevant names and dates. Send the full details to the CYM office whenever the Monthly Meeting records one of the following events:

- marriages under your Meeting’s care
- births or adoptions
- deaths
- additions or losses to the Meeting’s membership (new members, resignations, transfers)

Please ensure that all names are spelled correctly: check a reliable source!

If you have not yet sent this information for 2019, please do so as soon as possible. E-mail details to Canadian Yearly Meeting at cym-office@quaker.ca, or mail it to Canadian Yearly Meeting, 91A Fourth Avenue, Ottawa, ON K1S 2L1.